



DEPARTMENT OF PUBLIC WORKS • ENGINEERING DIVISION
160 S.10TH STREET • COLTON, CALIFORNIA • 92324
PHONE: 909-370-5065 FAX 909-370-5079

STREET IMPROVEMENT PERMIT APPLICATION

1. Provide the Engineering Department with (3) sets of Street Improvement Plan for the off-site improvements, prepared by a Civil Engineer registered in the State of California. The scale of this plan shall be no less than 1" = 40'.
 - a. The street improvement plan shall use the City of Colton Title Block and Grading Notes.
 - b. The street improvement plan shall use the City of Colton Standards for the offsite improvements.(Provide a detail if not applicable)
2. Submit a detailed cost estimate to determine the plan-checking fee. (See Fee Schedule)
3. Submit a soils report prepared by a registered geologist or soils engineer. This report should be based on soil samples taken from the site and should analyze the existing geotechnical conditions of the site to determine if the existing soil is adequate for the development and safe from hazardous or deleterious materials.(If Applicable)
4. Upon the approval of the plans, provide a Double Matt Mylar copies (3 mils min.) of the plans and use City of Colton standard paper size of 24" x 36".
5. Prior to issuance of Street Improvement Permit, Pay the Plan Check Fees and Permit Fees for the Street Improvement plan. (See Fee Schedule)
6. Prior to final project acceptance, Applicant to submit an as built of grading plans. No Final will be authorized until as-builds are submitted to Engineering Department.
7. Printed name, address, registration number and phone number of engineer or architect to be shown on plans. Show City of Colton Business Tax Certificate No. and expiration date. Engineer must have a current city Business Tax Certificate.
8. Title block on plan showing address, APN, related case number, if any, and/or location of project.
9. All persons applying for a Street Improvement Permit shall provide the following required information.
 1. Contractor's Name
 2. Contractor's Address (Post Office Box is not acceptable)
 3. Contractor's Telephone Number
 4. Contractor's State License Number and type of license.
 5. Contractor's City of Colton Business License.
 6. Underground Alert Identification Number.
 7. An Insurance Certificate naming the City of Colton as an additional party in the amount of \$1,000,000.00. Permit shall not be valid beyond the expiration date listed upon said certificate.
 8. The exact location and description of the work to be preformed.
 9. An accurate schedule for the proposed work.Permits can be issued to homeowner for flat work (Sidewalks & Driveway Approaches).