

IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS BEFORE THE COMMISSION, IN LIEU OF DOING SO IN PERSON, MAY SUBMIT COMMENTS BY EMAIL TO: MQUIJANO@COLTONCA.GOV ON OR BEFORE 12:00 PM, MONDAY, JULY 13, 2020. ALL COMMENTS WILL BECOME PART OF THE UTILITIES COMMISSION MEETING RECORD AND WILL BE AVAILABLE UPON REQUEST.



COLTON UTILITIES COMMISSION

REGULAR MEETING

August 10, 2020 – 6:00 P.M.

Remote Meeting

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Commissioner	Michele McKinney	District 1	Commissioner	Jose Olivar	District 3
Vice-Chair	Rosanne Reyes	At Large	Commissioner	Vacant	District 5
Chair	Mike Razo	District 4	Commissioner	Joe Nerio	District 6
Commissioner	Eric Strutz	District 2			

C. PUBLIC COMMENT – Procedures for Addressing the Utilities Commission

- Please obtain a card from the Commission Secretary. Legibly complete the card and return it to her. The Chair will call on you when it is your turn to address the Commission.
- Persons submitting paperwork to the Commission shall also provide a copy to the Commission Secretary. Persons may address the Commission at this time on any subject within the jurisdiction of the City of Colton; however, any matter that requires action will be referred to Staff for a report and action at a future Commission meeting, in accordance with the Brown Act.

D. APPROVAL OF THE MINUTES

1.) Regular Meeting July 13, 2020

E. BUSINESS ITEMS / ACTION ITEMS

1. Sustainability Partners Award – Presentation – Jessica Sutorus, Energy Conservation Specialist
2. 2019 Annual Power Source Disclosure – Rebecca Gallegos, Acting Assistant Electric Utility Director

G. COMMISSIONERS COMMENTS

H. ADJOURNMENT

The next regular meeting is scheduled for Monday, September 14, 2020.

Notice to Public – Re: American Disabilities Act (ADA)

Any person needing special assistance to participate in this meeting should call (909)370-5518, by the Thursday prior to the meeting to make a request for a disability-related modification or accommodation. City Staff will make reasonable arrangements to ensure your accessibility to this meeting.

I hereby certify that the foregoing Regular Meeting Agenda was posted at City Hall on Thursday, July 9, 2020 as required by Government Code Section 54954.2

IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS BEFORE THE COMMISSION, IN LIEU OF DOING SO IN PERSON, MAY SUBMIT COMMENTS BY EMAIL TO: MQUIJANO@COLTONCA.GOV ON OR BEFORE 12:00 PM, MONDAY, JULY 13, 2020. ALL COMMENTS WILL BECOME PART OF THE UTILITIES COMMISSION MEETING RECORD AND WILL BE AVAILABLE UPON REQUEST.

Date: August 6, 2020



Maria-Quijano, Office Specialist II

CITY OF COLTON
UTILITIES COMMISSION
Regular Meeting Minutes
July 13, 2020

A. CALL TO ORDER

The Regular Meeting was held on the above given date and called to order at 6:00 P.M. by Commissioner Mike Razo.

B. ROLL CALL

Present: Commissioner Mike Razo; Commissioner Joe Nerio; Commissioner Roseanne Reyes, Commissioner Eric Strutz; Commissioner Jose Olivar and Commissioner Michele McKinney

Staff Present: Robert DeLoach, Interim Public Works & Utility Services Director; / Rebecca Gallegos, Acting Assistant Electric Utility Director, and Jessica Sutorus, Environmental and Conservation Supervisor

C. PUBLIC COMMENT

None.

D. APPROVAL OF MINUTES

1. Regular Meeting of February 10, 2020
2. Regular Meeting of November 18, 2019
3. Corrected Minutes from the January 13, 2020 Meeting, and
4. Special Meeting of November 14, 2019

Motion to approve the above Minutes as presented, by Commissioner McKinney, Second by Commissioner Strutz
Motion carried by unanimous decision.

E. BUSINESS ITEMS/ACTION ITEMS

1. Presentation by Jessica Sutorus, reporting the environmental accomplishments of the Electric and Water Utilities over the past year. The presentation included the number of residential rebates processed for energy efficiency (EE), A/C tune-ups, weatherization and AC replacement were 200. Commercial and Industrial programs were also summarized, showing the number of participants and the kWh savings. Other Electric programs were the low-income program, COVID Assistance, solar net energy (NEM), residential direct install & audit program, energy saving tree give-away, and Gonzales Center T-Ball LED retrofit Project.

The presentation also reported on water conservation activities, 58 residential rebates were processed for indoor and outdoor water conservation programs. Five commercial water conservation rebates were processed. A report was also provided on recycling and household hazardous waste diversion activities.

3-year comparisons for electric and water programs were presented.

After the presentation, Staff requested the Utilities Commission make a recommendation to the City Council to continue with the SCPPA contracts for energy efficiency and water conservation programs. A motion was made by Commissioner Olivar and a second was made by Commissioner McKinney. The motion carried by unanimous decision.

2. A presentation was made By Rebecca Gallegos, reporting the Utilities' response COVID-19 and the impact the pandemic has had on operations. The Electric Utility implemented a new low-income program for households that had lost at least one income due to the pandemic. Qualified households can receive a \$25 per month credit towards their electric service for 6 months.

Residential service disconnections for non-payment, late fees and penalties have been suspended, but all customers who cannot pay their full bill are encouraged to pay what they can because the past due amounts will have to be paid. Customers are encouraged to call customer service if they cannot pay their bill so they can be directed to other agencies that may be able to assist, since the state and federal monies have been sent to LIHEAP for distribution. City cannot apply for assistance on the resident's behalf.

CITY OF COLTON
UTILITIES COMMISSION
Regular Meeting Minutes
July 13, 2020

A chart of the financial impact was presented showing that the aging accounts receivable (A/R) had tripled from June 29, 2019 to June 29, 2020. Charts showing a comparison of the customer usage by class (residential, commercial, industrial and municipal) comparing 2019 to 2020 (march through June) was presented. Commercial and Industrial usage had decreased while residential usage increased. Industrial usage did increase from May to June.

F. COMMISSIONERS COMMENTS

Commissioner Olivar: Commented that he did not feel a commissioner should be able to make a motion to approve minutes if the commissioner was not present at the meeting for which the minutes were written.

He also inquired about how the City spent money awarded by CARES Act. Staff did not have the answer but said they would follow-up via email the next day.

G. FUTURE AGENDA ITEMS

Rebecca Gallegos stated the Electric Utility's Power Source Disclosure would be presented at the August meeting.

H. ADJOURNMENT

The Meeting adjourned at 7:16 P.M. The next Meeting is scheduled on Monday, August 10, 2020

/s/

Rebecca Gallegos,



ITEM NO. _____

STAFF REPORT

DATE: AUGUST 10, 2020
TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: ROBERT DELOACH, INTERIM PW & UTILITY SERVICES DIRECTOR
PREPARED BY: REBECCA GALLEGOS, ACTING ASSISTANT ELECTRIC UTILITY DIRECTOR RG
SUBJECT: 2019 ANNUAL POWER SOURCE DISCLOSURE

RECOMMENDED ACTION

It is recommended that the Colton Utilities Commission recommend that the City Council approve Resolution R-76-20 approving the 2019 Annual Power Source Disclosure Report and Attestation of the Veracity of the Annual Report.

BACKGROUND

Senate Bill 1305 (SB 1305), was approved in 1997, to ensure that all retail suppliers of electricity disclose to consumers the sources of energy used to provide the electric service in an accurate, reliable and simple to understand manner. The SB 1305 Report is commonly referred to as the Power Disclosure Report. The Colton Electric Department (CED) submits an annual Power Source Disclosure (PSD) Report to the California Energy Commission (CEC) by June 1st of each year. The information contained in this reporting is used to prepare the annual Power Content Label (PCL), which is mailed to our customers around October of each year. Due to the COVID-19 Pandemic, the CEC extended the deadline for reporting to July 20, 2020 for Calendar Year 2019.

In 2017, the Regulation for the power source disclosure reporting was updated and the changes were effective in October 2016. The changes included a provision that requires utilities to engage a third-party certified public accountant (CPA) to perform an audit to verify the specific purchases, resales, and self-consumption of energy by fuel type. The regulation includes an exemption from the audit requirement for publically owned electric utilities, "if the governing board of directors approves at a public meeting the submission to the Energy Commission of an attestation of the veracity of the annual report."

Assembly Bill 1110 (AB 1110) was passed in 2016, but the rulemaking for this legislation was not completed and effective until 2020, for reporting year 2019. AB 1110 added the disclosure of

greenhouse gas (GHG) emissions intensity associated with each electricity portfolio. This included the changes to the reporting form to disclose the unbundled renewable energy credits (RECs) as a percentage of annual retail sales.

ISSUES/ANALYSIS

CED staff prepared the annual PSD report according to the new regulations in effect for 2019. The annual PSD report was submitted to the CEC in July 2020, prior to the due date. The Attestation Form was signed, and submitted by the Acting Assistant Electric Utilities Director. Colton Resolution R-76-20 approves the annual PSD Report submission and provides the attestation to the veracity of the report as required for exemption from the third party audit.

FISCAL IMPACTS

Approval of Resolution R-76-20 does not have a financial impact to the Electric Department.

ALTERNATIVES

Provide alternative direction to Staff.

ATTACHMENTS

1. Resolution R-76-20
2. CED 2019 Annual Power Source Disclosure Report

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RESOLUTION NO. R-76-20
RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF COLTON APPROVING THE 2019 ANNUAL POWER
SOURCE DISCLOSURE REPORT AND ATTESTATION
OF THE VERACITY OF THE ANNUAL REPORT

WHEREAS, Senate Bill 1305 was adopted in 1997, establishing a Power Source Disclosure Program that requires retail sellers of electricity to annual submit a power source disclosure report to the California Energy Commission, and;

WHEREAS, the Colton Electric Utility is a retail seller of electricity as defined by the Power Source Disclosure Program, and;

WHEREAS, the Power Source Disclosure Regulation was updated effective October 31, 2016, requiring an annual audit by an outside certified public accountant of the information in the annual Power Source Disclosure Report, and;

WHEREAS, Assembly Bill 1110, as passed in 2016, and the regulation for Power Source Disclosure was amended, and the changes effective in 2020 for reporting year 2019, to include disclosure of greenhouse gas (GHG) emissions intensity associated with each electricity portfolio, and to include changes to the reporting form to disclose the unbundled renewable energy credits (RECs) as a percentage of retail sales, and;

WHEREAS, a publically owned utility (POU) is exempt from the annual audit requirement if the governing body of the POU approves at a public meeting the submission to the Energy Commission of an attestation of the veracity of the annual report, and;

WHEREAS, Colton Electric Utility staff prepared and submitted the 2019 Annual Power Source Disclosure Report to the Energy Commission in accordance with the Regulation, and;

WHEREAS, at the Regular Meeting of the Colton Utilities Commission Meeting on August 10, 2020, the Utilities Commission recommended that the City Council approves the submission of the annual report and provides an attestation of the veracity of the annual report.

NOW, THEREFORE, the City Council of the City of Colton, State of California do hereby resolved as follows:

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SECTION 1. Approve the submission of the 2019 Annual Power Source Disclosure Report and provide attestation of the veracity of the annual report submitted by staff.

PASSED, APPROVED AND ADOPTED this 18th day of August 2020.

FRANK J. NAVARRO
Mayor

ATTEST:

CAROLINA R. PADILLA
City Clerk



ANNUAL REPORT TO THE CALIFORNIA ENERGY COMMISSION: Power Source Disclosure
For the Year Ending December 31, 2019

Retail suppliers are required to use the posted template and are not allowed to make edits to this format. Please complete all requested information.

GENERAL INSTRUCTIONS

RETAIL SUPPLIER NAME
City of Colton

ELECTRICITY PORTFOLIO NAME
Retail Sales

CONTACT INFORMATION

Name	Rebecca Gallegos
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Title	Acting Assistant Electric Utility Director
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Mailing Address	650 N. La Cadena Drive
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City, State, Zip	Colton, CA 92324
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Phone	909-370-5175
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E-mail	rgallegos@coltonca.gov
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Website URL for PCL Posting	www.coltononline.gov
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Submit the Annual Report and signed Attestation in PDF format with the Excel version of the Annual Report to PSDprogram@energy.ca.gov. Remember to complete the Retail Supplier Name, Electricity Portfolio Name, and contact information above, and submit separate reports and attestations for each additional portfolio if multiple were offered in the previous year.

NOTE: Information submitted in this report is not automatically held confidential. If your company wishes the information submitted to be considered confidential an authorized representative must submit an application for confidential designation (CEC-13), which can be found on the California Energy Commissions's website at <https://www.energy.ca.gov/about/divisions-and-offices/chief-counsels-office>.

If you have questions, contact Power Source Disclosure (PSD) staff at PSDprogram@energy.ca.gov or (916) 654-3954.



**ANNUAL REPORT TO THE CALIFORNIA ENERGY COMMISSION: Power Source
 SCHEDULE 3: ANNUAL POWER CONTENT LABEL DATA
 for the year ending December 31, 2019
 CITY OF COLTON
 RETAIL SALES**

Instructions: No data input is needed on this schedule. Retail suppliers should use these auto-populated calculations to fill out their Power Content Labels.

	Adjusted Net Procured (MWh)	Percent of Total Retail Sales
Renewable Procurements	93,305	27.6%
Biomass & Biowaste	44,086	13.0%
Geothermal	-	0.0%
Eligible Hydroelectric	3,036	0.9%
Solar	35,697	10.6%
Wind	10,487	3.1%
Coal	-	0.0%
Large Hydroelectric	2,825	0.8%
Natural gas	71,440	21.1%
Nuclear	18,868	5.6%
Other	-	0.0%
Unspecified Power	151,863	44.9%
Total	338,301	100.0%

Total Retail Sales (MWh)	338,301
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Percentage of Retail Sales Covered by Retired Unbundled RECs	2.7%
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**ANNUAL REPORT TO THE CALIFORNIA ENERGY COMMISSION: Power Source Disclosure
ATTESTATION FORM
for the year ending December 31, 2019
CITY OF COLTON
RETAIL SALES**

I, (print name) Rebecca Gallegos,
(title) Acting Assistant Electric Utility Director, declare under penalty of perjury, that the statements
contained in this report including Schedules 1, 2, and 3 are true and correct and that I, as
an authorized agent of (print name of company) City of Colton, have
authority to submit this report on the company's behalf. I further declare that the
megawatt-hours claimed as specified purchases as shown in these Schedules were, to
the best of my knowledge, sold once and only once to retail customers.

Name: Rebecca Gallegos
Representing (Retail Supplier): City of Colton
Signature: Rebecca Gallegos
Dated: 8/14/2020
Executed at: Colton, CA