



**Colton Public Library**  
**LIBRARY BOARD OF TRUSTEES**  
**Notice of Regular Meeting**  
**Tuesday, January 28, 2020 – 12:00 Noon**  
**Library Main Room – Main Library**  
**656 North 9<sup>th</sup> Street, Colton, CA 92324**

**BOARD OF TRUSTEES**  
Pete Carrasco, Sr. – President  
Patricia A. Chavez  
Pauline M. Lopez  
Margie Ramirez  
John Villalobos  
  
**Honorary Member**  
Reverend Robert Johnson

**I. Call To Order**

**II. MISSION OF THE COLTON PUBLIC LIBRARY**

*The Colton Public Library is a vital community asset with a threefold purpose:*

1. *To lead men, women and children to a knowledge and appreciation of great ideas that are essential to liberty and justice in a democratic society.*
2. *To improve the quality of community life by assessing and providing the finest popular materials and informational services to meet the educational, recreational, and cultural pursuits of library users.*
3. *To strive for excellence in library service with professionalism, courtesy, and personal honesty.*

**III. Roll Call**

Pete Carrasco, Sr., President	_____	Pauline M. Lopez	_____
Patricia A. Chavez	_____	Margie Ramirez	_____
John Villalobos	_____		

**IV. Approval Of Minutes**

- a. November 26, 2019

**V. Library Report**

**VI. Community Services Director's Report**

**VII. Bertha Hartley Memorial Fund Report**

**VIII. Discussion and Action Items**

- a. Old Business
- b. New Business
  1. Consider Donald Hines for designation as an Honorary Member.

**IX. Public Comment**

**X. Board Member Comments**

**XI. Adjournment**

**Notice to Public – American Disabilities Act (ADA)**

Any person needing special assistance to participate in this meeting should call (909) 370-5083 or (909) 370-5189 by the Thursday prior to the meeting date to make a request for disability-related modification or accommodation. City staff will make reasonable arrangements to ensure your accessibility to this meeting.

**MISSION OF THE COLTON PUBLIC LIBRARY**

The Colton Public Library is a vital community asset with a threefold purpose:

1. To lead men, women and children to a knowledge and appreciation of great ideas that are essential to liberty and justice in a democratic society.
2. To improve the quality of community life by assessing and providing the finest popular materials and informational services to meet the educational, recreational, and cultural pursuits of library users.
3. To strive for excellence in library service with professionalism, courtesy, and personal honesty.

To achieve our Mission, the following actions were taken at the Library Board of Trustees Meeting on November 26, 2019.

**I. Call To Order**

Board Member Carrasco called the meeting to order at 12:04 pm.

**II. Mission Statement**

**III. Roll Call**

Board Members Present:

John Villalobos  
Patricia Chavez  
Pauline Lopez

Board Member Absent

Pete Carrasco, Sr.  
Margie Ramirez

Staff Present

Edward Pedroza  
Deb Farrar  
Dedie Lopez

**IV. Approval Of Minutes**

A. October 22, 2019

The minutes of the October 22, 2019 Library Board of Trustee Meeting were reviewed and accepted.

**V. Library Report**

Mr. Pedroza reported on the past events.

- Healthy Cooking with Chef Alonso
- Family Movie Night
- Library Card Drive at Paul Rogers Elementary School

Mr. Pedroza informed the Board Members about the submittal of a musical Grant called Uke It Up @ the Library; the grant will be used to purchase ukulele and parts.

Mr. Pedroza invited the Board to the upcoming events.

- Library Card Drive at Wilson Elementary School, no date set
- Holiday Healthy Cooking with Chef Alonso, Dec. 11, 6:00 pm, Main Library
- Old Fashion Christmas, Dec. 18, 6:00 pm, Main Library
- Story Time with Santa, Dec. 19, 2:30 pm, Luque Library
- Winter Reading Program, Dec. 21 – Jan 11

**VI. Community Services Director's Report**

Ms. Farrar reported on the part events.

- City website was redesigned with mobile device friendly
- Annual Halloween
- Veterans Day
- Sport Park Grant

Ms. Farrar invited the Board to the upcoming events.

- Thanksgiving Dinner
- Warm Clothing Drive
- Toys for Tots Drive partnered with Fire Department

- Christmas Tree Lighting & Street Fair, Dec. 7, City Hall
- Christmas Parade, Dec. 14

**VII. Bertha Hartley Memorial Fund Report**

- A. Update on the Luque Library Children's Area Expansion
- Temporary wall was removed
  - Cabinets will be relocated

**VIII. Discussion and Action Items**

1. Old Business - none

2. New Business

i. Flooring Project and Closure

All carpet in the main library will be replaced with vinyl tile; the main library will be closed 3-4 weeks and all service will be at the Luque Library; project tentatively starts in mid-January 2020.

**IX. Public Comment**

Mr. Smith wished everyone Happy Thanksgiving.

**X. Board Member Comments**

Board Members made comments on various issues and activities throughout the community.

✓ Board Member Villalobos thanked city staff during their time of mourning.

**XI. Adjournment**

The meeting adjourned at 12:46 p.m. The next Library Board of Trustees meeting is on January 28, 2020.



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Edward Pedroza, Library Supervisor

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**RESOLUTION CPL-15-01**

**A RESOLUTION OF THE COLTON PUBLIC LIBRARY BOARD OF TRUSTEES TO  
CREATE A DESIGNATION OF HONORARY BOARD MEMBER.**

**WHEREAS**, Colton Municipal Code 2.60.020 established a Board of Library Trustees consisting of five members, each holding office for a minimum of three years, serving without compensation; and

**WHEREAS**, the Colton Public Library Board of Trustees wishes to recognize and honor members who have long served the City of Colton with distinction; and

**NOW THEREFORE, THE COLTON PUBLIC LIBRARY BOARD OF TRUSTEES  
DOES HEREBY ESTABLISH A DESIGNATION OF "HONORARY BOARD MEMBER"  
FOR RETIRED MEMBERS AS FOLLOWS:**

- A. Trustees who have retired from the Board after serving with distinction for multiple terms/years.
- B. All candidates must be nominated by a member of the current Board and confirmed by a majority of the Board.
- C. Once nomination has been confirmed, a resolution will be drafted for official designation at following Board Meeting.
- D. Honorary Board Member privileges include:
  - 1. Photograph will be posted at the front desk of the Main Library
  - 2. Name included on the list of members on the Board's letterhead.

**PASSED, APPROVED AND ADOPTED** this 27<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
PETE CARRASCO, SR.  
Library Board of Trustees, President

ATTEST:

\_\_\_\_\_  
KAREN HINCKLEY  
Board Secretary