



The City of Colton invites your interest for the position of Public Works and Utility Services Director

The City

Incorporated in 1887, the City of Colton is an "American Classic" with a proud history. Covering an area of approximately 18 square miles with a current population of over 52,000, Colton is located in the East San Bernardino Valley, in the middle of the Inland Empire, one of the fastest growing regions in the United States. Colton is a thriving and well-balanced community offering affordable housing, many family support programs, recreation and parks, health services, a quality education system and public safety programs.

Colton operates as a general law city, governed by a mayor elected at large and six Council Members elected by districts. The operating budget for fiscal year 2009/10 is over \$145 million, including the General Fund, capital projects, enterprise funds, and redevelopment agency. There are approximately 360 full and part-time staff. Services include: public safety (fire, police and emergency medical services); planning and inspection services; development services; a full range of human services (recreation for all ages, library services, child care, youth and family support programs); public works/utilities (electrical, water, sewer); economic development and redevelopment programs; and administrative services providing support for all departments.

The Ideal Candidate

Colton's Public Works and Utility Services Director must be a self starting, results oriented individual, eager to assume the complex responsibilities of the position. The City seeks a good communicator and team builder, with strong interpersonal skills who possesses knowledge in the areas of Public Works, Water, Wastewater, and Electric in a municipal environment.

Education/Experience

A minimum of seven years of progressively responsible public works and/or utilities experience and registration as a professional Civil Engineer from the State of California. In addition, the candidate must possess a bachelor's degree in Civil Engineering, Public Administration, or a related field.

Knowledge

- Technical, legal, financial and public relations problems involved in the conduct of the municipal public facilities and engineering programs.
- Methods, materials, techniques and equipment used in the construction, operation and maintenance of general construction, ground maintenance and electric utilities, as well as the collection, treatment and disposal of wastewater.
- Electrical resource evaluation related to purchase contracts, generation options and market opportunities.
- Applicable Federal, State and local regulatory codes and laws.
- Principles and practices related to electric, engineering and treatment and distribution of a potable water supply.
- Principles and practices related to the installation and maintenance of underground piping systems and related equipment and underground piping systems and related equipment and appurtenances.
- Modern office equipment, including a computer and applicable software.
- Principles and methods of financial planning and utility rate setting.
- Operations and standard operating procedures of Electrical Enterprise and Municipal Public Work programs.



Compensation & Benefits

The compensation for the Public Works and Utility Services Director is up to \$186,960 per year depending on qualifications. Standard benefits include:

- Retirement - CalPERS 2.7% at 55; City pays 4% of 8% employee cost
- Cafeteria Plan - Generous allowance to purchase medical, dental, vision or supplemental insurance
- Life Insurance - City paid coverage of \$100,000
- Holidays - 12 per year
- Administrative Leave - 80 hours/fiscal year
- Sick Leave - 96 hours/fiscal year
- Vacation - 80 hours/fiscal year
- Additional benefits such as short & long term disability, deferred compensation, and tuition reimbursement are provided.

Application Process

Qualified candidates are invited to apply for this outstanding career opportunity. To be considered for the position, please submit a cover letter with a City application and resume detailing your related background, education and experience with salary history and three references to:

**Human Resources Department
552 N. La Cadena Dr
Colton, CA 92324
(909) 370-5062**

The position is open until filled. Interviews will be held when a sufficient number of qualified applications have been received. The most qualified candidates will be invited to participate in the interview process.

The Immigration Reform and Control Act of 1986 requires that all new employees verify identity and entitlement to work in the United States by providing required documentation.

THE PROVISIONS OF THIS ANNOUNCEMENT DO NOT
CONSTITUTE A CONTRACT, EXPRESSED OR IMPLIED, AND ANY PROVISION CONTAINED IN THIS
BULLETIN MAY BE MODIFIED OR REVOKED WITHOUT NOTICE.

AA/EOE – The City of Colton encourages the application of bilingual persons, women, minorities and persons with disabilities. We will attempt to reasonably accommodate applicants with disabilities upon request.