



# Application for Sign Permit

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File#: \_\_\_\_\_ APN: \_\_\_\_\_  
Receipt # \_\_\_\_\_  
BOP# (ref): \_\_\_\_\_ Zone: \_\_\_\_\_  
CUP Required:  Yes  No  
Design Review Required:  Yes  No  
Zoning Clearance:  Yes  No, due to \_\_\_\_\_  
By Staff: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Section 18.50.040A.1 of the Colton Municipal Code, a sign permit is required for the placement of signs. Review by the Design Review Committee (DRC) of certain signs may be required at the discretion of the Development Services Director. Submit the following to the Development Services Department:

The following are attached:

- Plot Plan. **Required of all applications.** Show lot lines, building footprints, location of existing and proposed signs, freestanding sign footprints and setbacks to lot lines.
- Elevation drawings. Show location, dimensions, fit (spacing to fascia edges), height, color and material, lighting (if any) of sign and surrounding façade.
- Copy plan. Show dimensions, letter (font) style, color, materials.
- Cross-section elevation drawing. Show type of attachment, electrical connection, raceway (if any).
- Photographs
- Sample/brochures of proposed materials.
- Other \_\_\_\_\_
- Other \_\_\_\_\_

Property Address/ Location \_\_\_\_\_

Business Name \_\_\_\_\_

Business Owner: \_\_\_\_\_  
Name

\_\_\_\_\_ E-mail Address

\_\_\_\_\_ Mailing Address City, State Zip Code

\_\_\_\_\_ (\_\_\_\_\_) Phone Number

\_\_\_\_\_ (\_\_\_\_\_) FAX Number

Sign Designer/Contractor: \_\_\_\_\_  
Name

\_\_\_\_\_ E-mail Address

\_\_\_\_\_ Mailing Address City, State Zip Code

\_\_\_\_\_ (\_\_\_\_\_) Phone Number

\_\_\_\_\_ (\_\_\_\_\_) FAX Number

Existing Number of Signs: Wall \_\_\_\_\_ Monument \_\_\_\_\_ Pylon \_\_\_\_\_ Other (\_\_\_\_\_) \_\_\_\_\_

Sizes (height & square footage): \_\_\_\_\_

Proposed Number of Signs: Wall \_\_\_\_\_ Monument \_\_\_\_\_ Pylon \_\_\_\_\_ Other (\_\_\_\_\_) \_\_\_\_\_

Sizes (height & square footage): \_\_\_\_\_

Description of Proposal : \_\_\_\_\_

The foregoing statements herein contained and the information herein submitted, are in all aspects true and correct to the best of my knowledge and belief.

Signature of Owner/Designer/Contractor (circle one) \_\_\_\_\_

\_\_\_\_\_ Date

# Signs

All signs require Planning Division review and approval prior to placing them at your place of business. Some signs will also require approval by the Building Division and a building permit.

**Signs Allowed at Location:** General Standard. All sites shall be limited to a maximum of one sign type, i.e.; a site may have a maximum combination of one wall sign, one pole sign and one monument sign.

1. **Wall Sign:** In no event shall an identification sign placed on a wall comprise more than **thirty percent (30%)** of area of the building wall upon which the sign is located and shall not exceed a height of twenty-four (24) inches.
2. **Monument Sign:** An identification ground sign shall not exceed five (5) feet above grade in vertical height. Also, ground signs shall not exceed fifty (50) square feet in total area, excluding the base of the monument sign
3. **Pole Sign:** One identification pole sign per site will be allowed. Pole signs shall be limited to a maximum height of twenty feet above natural grade, and a maximum area of fifty square feet per face, double faced. All pole signs shall be reviewed and approved the Design Review Committee.

**Roof Sign:** No roof signs of any kind shall be permitted.

**Moving Signs:** No sign shall rotate or otherwise move or contain moving parts.

**Temporary Signs:** There shall be **no temporary signs** other than those temporary signs specifically permitted by Section 18.50.120 of the Colton Municipal Code.

**Sign Materials:** The effort of design is to keep a moderate, attractive and compatible styling so as not to cause erratic or disturbing distractions from the architectural character of the area. The choice of materials is left to the discretion of the applicant, subject to the approval of the Committee.

## 18.50.060 Prohibited Signs

It is **unlawful** to erect, and no permit shall be issued for any of the following signs:

- Pennants, **banners**, balloons or other paraphernalia composed of paper, cloth or other flexible material, unless otherwise permitted;
- Off-site signs and advertising displays (billboards)
- Signs on the public right-of-way, except where required by a governmental agency or permitted as part of a kiosk sign program
- Signs painted or mounted on roofs;
- Flashing signs, with the exception of time and temperature signs;
- Signs which rotate, move, reflect, blink or incorporate elements that do so;
- Signs attached to or placed upon any vehicle or trailer and;
- Vehicle signs except an identification sign indicating the name and/or nature of the business for which the vehicle is used.
- A-frame signs.
- Inflatable balloon signs, including, but not limited to individual balloons, balloon strings, and other inflatable
- Signs exceeding two (2) square feet in area carried by individuals while standing or traveling along any public sidewalk or other public property.