



City of Colton

Civic Center
659 N. La Cadena • Colton, CA 92324
(909) 370-5079 • FAX: (909) 783-0875

Please Business not at a residence
Check Home Occupation/Business
One Service or Contractor doing business in Colton
Change of Ownership or Type of Ownership
Change of Business Name
Reapplication of Prior Business Licensed

BUSINESS LICENSE APPLICATION

PLEASE READ INSTRUCTIONS ON REVERSE SIDE BEFORE COMPLETING THIS FORM

Business Name _____ **Bus. Phone** (____) _____

Business Location _____ **Bus. Fax** (____) _____
(Not a P.O. Box)

City _____ State _____ Zip _____ **E-Mail Address** _____

Mailing Address _____
(If Different)

City _____ State _____ Zip _____

Start Date:	Description of Business:
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Ownership: Corporation Ltd. Liability Corp. Partnership Sole Proprietor Trust

Contractor License No. _____ Classification No. • **A** • **B** • **C**

Certificate of Occupancy No. _____ No. of Employees _____

Resale No. _____ Health Permit No. _____

Federal I.D. No. _____ State I.D. No. _____

*** Owner / Partner / Officer Information***

Owner Name _____ Title _____ Phone (____) _____

Home Address _____ Cell Phone (____) _____

City _____ State _____ Zip _____

Driver's License No. _____ Social Security No. _____

Owner Name _____ Title _____ Phone (____) _____

Home Address _____ Cell Phone (____) _____

City _____ State _____ Zip _____

Driver's License No. _____ Social Security No. _____

I declare under penalty of perjury, that the information in this application is true and correct.

AUTHORIZED SIGNATURE _____ DATE _____

RETURN ENTIRE APPLICATION FORM TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO THE CITY OF COLTON.

CITY USE ONLY

Business License Tax based on gross receipts, which must be reported on renewal form that will be mailed in December.

BUSINESS LICENSE EXPIRATION DATE _____

Deposit on Estimated Tax \$ 65.00

SIC/SBE _____

GROSS RECEIPTS/YEAR _____

Non-Refundable Application Fee \$ 25.00

TAX CD1 _____

Business License Approval

Flat Rate \$ _____

License Number Issued _____

TOTAL FEES \$ 90.00

Cash Receipt No. _____

CITY OF COLTON – BUSINESS LICENSE PROCEDURES

Before a business applies for a license, a BUSINESS OCCUPANCY PERMIT (BOP) must be obtained from the Development Services Department, located at 659 North La Cadena Drive. The Certificate of Occupancy involves departmental inspection and other pertinent or related requirements, depending on the type of business conducted. For more Information call the Development Services Department, Planning Division at (909) 370-5079.

Businesses must comply with all City, County, State and Federal regulations. This includes laws pertaining to zoning, building, fire, health and safety. There are certain approvals required even if you are purchasing an existing business or moving into an existing building previously used for the same type of business.

ALL BUSINESSES MUST FILL OUT AN APPLICATION. Occasionally, our office may request re-verification or an update of the information already on file, (i.e., mail address, telephone, resale number, etc.). It contains necessary information and background for each business and may be required for small modifications of an existing business with an active license. The Business License Officer keeps all information forms on file, and personal information on all forms is not made available to the general public.

Businesses should provide a copy of their Fictitious Business Name Filing, or Corporation Filing, which can be done at most local newspapers. Our office will also require copies of resale number permits, health permits, state and federal ID numbers, and any of all applicable permits, according to the business being conducted.

Business License fees may vary. For more information please call the Business License Division at (909) 370-5079.

FEE SUMMARY

BUSINESS LICENSE TAX CLASSIFICATION "A" - RETAIL SALE / WHOLESALE

Up to 25,000 Gross Receipts	\$ 65.00
\$ 25,001 to 50,000 Gross Receipts	\$ 95.00 plus .85 per thousand or fraction there of over \$ 25,001
\$ 50,001 to 100,000 Gross Receipts	\$ 185.00 plus .60 per thousand or fraction there of over \$ 50,001
\$ 100,001 to 1,000,000 Gross Receipts	\$ 250.00 plus .35 per thousand or fraction there of over \$ 100,001
\$1,000,001 and over	\$ 600.00 plus .20 per thousand or fraction there of over \$1,000,001

BUSINESS LICENSE TAX CLASSIFICATION "B" - SERVICE ORIENTED

Up to 25,000 Gross Receipts	\$ 65.00
\$ 25,001 to 50,000 Gross Receipts	\$ 105.00 plus .90 per thousand or fraction there of over \$ 25,001
\$ 50,001 to 100,000 Gross Receipts	\$ 190.00 plus .70 per thousand or fraction there of over \$ 50,001
\$ 100,001 to 1,000,000 Gross Receipts	\$ 275.00 plus .45 per thousand or fraction there of over \$ 100,001
\$1,000,001 and over	\$ 725.00 plus .30 per thousand or fraction there of over \$1,000,001

BUSINESS LICENSE TAX CLASSIFICATION "C" - PROFESSIONAL ORIENTED

Up to 25,000 Gross Receipts	\$ 65.00
\$ 25,001 to 50,000 Gross Receipts	\$ 115.00 plus .95 per thousand or fraction there of over \$ 25,001
\$ 50,001 to 100,000 Gross Receipts	\$ 195.00 plus .80 per thousand or fraction there of over \$ 50,001
\$ 100,001 to 1,000,000 Gross Receipts	\$ 300.00 plus .55 per thousand or fraction there of over \$ 100,001
\$1,000,001 and over	\$ 850.00 plus .40 per thousand or fraction there of over \$1,000,001

BUSINESS LICENSE TAX FEES

Daily Sales	\$ 15.00 / Day
Security/ Security Guard	\$ 300.00 / Annually
Delivery/Delivery Service	\$ 300.00 / Annually
Real Estate Agent (Lawn Signs)	\$ 200.00 / Annually
Ice Cream Trucks (Motorized)	\$ 250.00 each/Annually
Bingo (Charitable, Religious, Non Profit)	\$ 50.00 / Annually
Auctioneer	\$ 500.00 / Annually
Bail Bondsman	\$ 250.00 / Annually
Directory Compiling/Publishing	\$ 150.00 / Annually
Handbill Distribution	\$ 150.00 / Annually
Refuse Service	\$ 200.00 / Annually
Convalescent Home/Hospital	\$ 150.00 + 5.00 Per bed over 20 / Annually
Dog Kennel	
5-10 Dogs	\$ 50.00 / Annually
11-20 Dogs	\$ 75.00 / Annually
21-30 Dogs	\$ 100.00 / Annually
Massage/Acupressure Technician	\$ 100.00 / Annually

ALL FEES PLUS APPLICABLE ADMINISTRATIVE FEES

GENERAL INFORMATION

LOCAL AGENCIES

INTERNAL REVENUE SERVICE (IRS)
(Federal Employer Number)
(800) 829-1040

INLAND EMPIRE COMMUNITY NEWSPAPERS
1809 COMMERCE CENTER WEST
SAN BERNARDINO, CA
(909) 381-9898 FAX (909) 384-0406

BETTER BUSINESS BUREAU
(909) 825-7280

CHAMBER OF COMMERCE
655 N. LA CADENA DR.
COLTON, CA
(909) 825-2222

A T & T (New Business)
(800) 750-2355

SOUTHERN CALIFORNIA GAS COMPANY
(800) 427-2200

FICTITIOUS BUSINESS NAMES (Filing)
222 WEST HOSPITALITY LANE
SAN BERNARDINO, CA
(909) 387-8306

STATE OF CALIF. AGENCIES

STATE BOARD OF EQUALIZATION
(Resale #) (BEAN)
3737 MAIN STREET, SUITE 1000
RIVERSIDE, CA 92501 (909) 680-6400

FRANCHISE TAX BOARD
(State Employee Number)
(800) 852-5711

STATE COMPENSATION INS. FUND
(909) 384-4500

**CONTRACTORS STATE
LICENSE BOARD
LICENSE VERIFICATION**
(800) 321-2752

**ALCOHOLIC BEVERAGE CONTROL
EXCISE TAX**
(800) 400-7115

DEPT. OF CONSUMER AFFAIRS
(800) 344-9940

SAN BERNARDINO COUNTY

**BUSINESS LICENSES
(Unincorporated Areas)**
(909) 387-3841

HEALTH PERMITS
(909) 387-3047

FOOD QUALITY
(909) 387-4608