

City of Colton
MEASURE D OVERSIGHT COMMITTEE
Notice of Regular Meeting
Wednesday, April 24, 2019 – 6:00 p.m.
Colton City Hall – City Council Conference Room
650 North La Cadena Drive, Colton, CA 92324

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

K. Brammer	_____	M. Ramirez	_____	J. Villegas	_____
F. Diaz	_____	C. Rangel	_____	R.M. Razo	_____
Vacant Seat	_____				

4. **APPROVAL OF MINUTES**

- A. Special Meeting, February 4, 2019
- B. Special Meeting, February 11, 2019

5. **PUBLIC COMMENT**

Any person may address the Commission at this time on any subject within the jurisdiction of the City of Colton; however, any matter that requires action will be referred to Staff for report and action at a subsequent Committee meeting. Pursuant to the Brown Act, no discussion or action other than a referral shall be taken by the Committee on any issue brought forth under “Public Comment.”

Please state your name and address when speaking and at all time use the microphone.

6. **DISCUSSION ITEMS**

- A. FY2019/20 Preliminary Budget Presentation

7. **COMMISSIONER COMMENTS**

8. **STAFF LIASION COMMENTS/ANNOUNCEMENTS**

9. **ADJOURNMENT**

Notice to Public – Americans with Disabilities Act (ADA)

Any person needing special assistance to participate in this meeting should call (909) 370-5052 by the Monday prior to the meeting to make a request for a disability-related modification or accommodation. City staff will make reasonable arrangements to ensure your accessibility to this meeting.

City of Colton
MEASURE D OVERSIGHT COMMITTEE
Notice of Special Meeting
Monday, February 4, 2019 – 6:00 p.m.
Colton City Hall – City Council Conference Room
650 North La Cadena Drive, Colton, CA 92324

MINUTES

1. CALL TO ORDER

Committee Chairperson F. Diaz called the meeting to order at 6:11pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Committee Members Present	Committee Absent	Staff Present
M. Ramirez	K. Brammer	Stacey Dabbs
F. Diaz	J. Villegas	Paula Majors
C. Rangel		
R. M. Razo		

4. APPROVAL OF MINUTES

Motion and Second by M. Ramirez/R.M. Razo to approve Items A, B, & C. Approved by 4-0 vote.

5. PUBLIC COMMENT

Henry Razo-What happens to Measure D Committee?

6. PRESENTATIONS

- A. FY2017/18 CAFR and Financial Results Overview
- B. FY2018/19 Mid-Year Budget

7. DISCUSSION ITEMS

- a. There was one request for clarification by the Committee following the FY2017/18 CAFR and Financial Results Overview
 - i. Explanation on 22M spend in Enterprise Funds M. Ramirez
 - 1. Related to approved Capital Projects S. Dabbs
- b. There were many questions that were raised by the Committee following the Mid-Year Budget presentation.
 - i. Will the Class & Comp Study be implemented? M. Ramirez
 - 1. There is no guarantee that the study will be implemented. Will provide management with a basis to understand where City stands as far as compensation, City Council will make the decision. S. Dabbs
 - ii. Can Council Conference room be used instead of upgrading Development Services Conference room? M- Ramirez
 - 1. Consensus of the Committee received to recommend.

- iii. Are fees in place to recover Building Inspector costs? M. Ramirez
 - 1. Yes. S. Dabbs
- iv. If PD has vacancies, why are positions being requested? M. Ramirez
 - 1. Recruitment timeline, Grant Terms S. Dabbs
 - 2. Retention/attracting talent by establishing units. P. Majors
 - 3. Consensus of the Committee received to make the following recommendation: not to fund the two additional Officer positions. The Committee expressed their ongoing concern that the number of requested authorized Police Officer positions continues to increase despite continuous position vacancies in the department.
- v. Why are there salary savings in PD? F. Diaz
 - 1. Vacancies, personnel actual activity S. Dabbs
- vi. CalOES expenditures/revenues for FY17/18 requested. F. Diaz
- vii. Are personnel requests included in Mid-Year? M. Ramirez
 - 1. Explained FY18/19 Mid-Year personnel requests worksheet. S. Dabbs
- viii. Can a processing fee be added to offset the bank processing fee? F. Diaz
 - 1. Explained cost allocation to Utilities process S. Dabbs
 - 2. Consensus of the Committee not received to charge residents a fee to process their utility payments.
- ix. What % is processing fee? F. Diaz
 - 1. Note made to follow up
- x. How was \$40K bank fee request determined? F. Diaz
 - 1. Note made to follow up
- xi. City Attorney fee breakdown for \$148K F. Diaz
 - 1. Note made to follow up
- xii. Recommended 15% GFT, wants Finance Committee to make recommendation on cuts to achieve 15%. F. Diaz
 - 1. Consensus of Committee not received
- xiii. Does 17.3% GFT include personnel enhancements?
 - 1. Yes. S. Dabbs
- xiv. Can Finance Committee be made up of residents? R.M. Razo
 - 1. No, internal Committee S. Dabbs
- xv. By consensus the Committee provided the following direction to staff: Schedule a follow up meeting within one week to allow Measure D Committee the time to review materials presented and provide a recommendation on GFT % and recommendation on General Fund requests.

8. COMMISSIONER COMMENTS

1) Committee comments/questions:

- a. Future Revenue i.e. cannabis will help offset costs including Building Inspector.
- b. Discussion regarding potential of renaming Disaster Preparedness GL account to Disaster Readiness.

9. STAFF LIASION COMMENTS/ANNOUNCEMENTS

- 1) Addressed Public Comment regarding plans for Measure V Committee S. Dabbs
- 2) FY18/19 Mid-Year Budget presentation scheduled for 2/19 P. Majors
- 3) Measure D follow up meeting will be confirmed via email S. Dabbs
- 4) Thanked Committee for their participation S. Dabbs/P. Majors

10. ADJOURNMENT

At 8:12pm, Committee Chairperson F. Diaz declared the meeting adjourned.

City of Colton
MEASURE D OVERSIGHT COMMITTEE
Notice of Special Meeting
Monday, February 11, 2019 – 5:00 p.m.
Colton City Hall – City Council Conference Room
650 North La Cadena Drive, Colton, CA 92324

MINUTES

1. CALL TO ORDER

Committee Chairperson F. Diaz called the meeting to order at 5:05pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Committee Members Present	Committee Absent	Staff Present
M. Ramirez	K. Brammer	Stacey Dabbs
F. Diaz		Paula Majors
C. Rangel		
R. M. Razo 5:07pm		
J. Villegas		

4. APPROVAL OF MINUTES

None

5. PUBLIC COMMENT

None

6. PRESENTATIONS

None

7. DISCUSSION ITEMS

- a. FY2018/19 Mid-Year Budget Presentation Follow up responses.
 - i. Discussion regarding Disaster Preparedness includes EOC, Travel & Meetings, Operations and Maintenance.
 - ii. Discussion regarding Bank fee budget request was based on FY17/18 final number in audited financials.
 - iii. Discussion regarding City Attorney fee budget request based on actual costs.
 - iv. Discussion regarding previous recommendation of 15% GFT, did not have a basis.
F. Diaz
 - v. Requested (2) meetings going forward, first meeting to review and ask questions, second meeting to make recommendation. M. Ramirez
 1. Consensus of Committee received
 - vi. Recommended Class & Comp study be put on hold until next fiscal year. F. Diaz
 1. Consensus of Committee not received
 - vii. Recommended Payroll position not be approved. F. Diaz

1. Consensus of Committee not received.
- viii. By consensus the Committee provided direction to staff to make the following recommendation: The first Committee recommendation is to not fund the two additional Officer positions. The Committee expressed their ongoing concern that the number of requested authorized Police Officer positions continues to increase despite continuous position vacancies in the department. The second recommendation of the Committee was to omit the \$12,000 mid-year request for the Development Services conference room upgrade. While the committee saw the value and importance in being business friendly, it felt Development Services staff could schedule meetings at alternate locations with upgraded amenities, such as the City Council Conference Room. The final recommendation from the Measure D Committee was to omit the \$40,000 request for the Human Resources Department remodel. The committee members unanimously recommended postponing the proposed remodel to revisit the request with the FY2019-20 budget.

8. COMMISSIONER COMMENTS

None

9. STAFF LIASION COMMENTS/ANNOUNCEMENTS

- 1) FY18/19 Mid-Year Budget Presentation on 2/19/19

10. ADJOURNMENT

At 6:11pm, Committee Chairperson F. Diaz declared the meeting adjourned.